



LETTERMANS

A Message From Steven Perret

As the situation around the 2019 Novel Coronavirus (COVID-19) continues to develop, our paramount concern has been for the health and safety of our employees and customers.

We've made several changes to our business operations as we look out for your safety and the safety of our employees that we will continue to implement throughout the Covid 19 crisis.

We're temporarily reducing on-site staff and working remotely where possible. Lettermans is practicing social and physical distancing in our offices. Our lobby is closed to walk-in customers to avoid high levels of traffic in our stores. In addition, contactless delivery services remain available in the Baton Rouge area only.

As part of our normal practice, our offices are cleaned and sanitized daily. Following guidance from the Centers for Disease Control and Prevention (CDC), we've increased the frequency of cleaning and general hygiene maintenance in all office locations. We've also stepped up our efforts to disinfect high touch areas as well as stressing handwashing and other preventative actions.

To help our customers in this challenging time, we are offering quick turnaround at competitive prices on products that assist in getting your message out and reaching your customers. Some of these products include:

- Banners
- Yard Signs
- Directional Signage
- Construction Site Safety Signage
- Informational Signage
- Vehicle Magnets

Since 1949, we have been here for you, and we are here for you now.

Sincerely,

Steven Perret
President